

TABLELANDS TRAIL BUILDERS – PROJECT SUPERVISOR

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Base Location:	Atherton VPG	Reports to:	OM
Resources:	Laptop, Mobile	Status:	Full Time – Funding is secured to 31 December 2026 with anticipated continuation beyond this date subject to QLD Government funding.
Award	Labor Market Assistance Industry	Salary Guide:	\$85-90,000 (approx) + up to \$15,900 Tax Free PBI Benefits

About us

VPG is a non-profit organisation that has been improving child and youth transitions in Far North Queensland for over 25 years. Our mission is to ensure young people have access to the supports opportunities resources and networks needed to facilitate this social and economic participation.

www.vpginc.com.au

About our values

At VPG our exceptional organisational culture is aligned to our values. You will be part of a team that is compassionate, generous, inclusive, responsible and fun and we expect you to demonstrate these behaviours throughout your career with us.

About the project

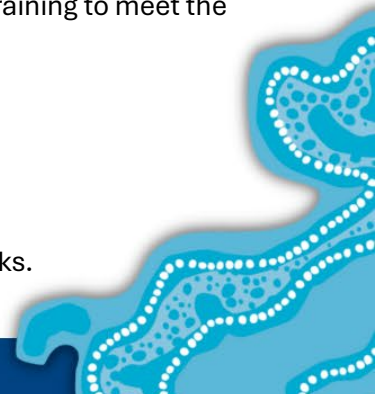
VPG's Tablelands Trail Builders project will provide paid employment opportunities to disadvantaged Mareeba-Tablelands job seekers, while ensuring the upkeep and preservation of the Atherton Forest Mountain Bike Park. This annual project offers two groups of 4 young people aged 17-24, paid full time employment over two, 22-week periods to carry out conservation and land management works including natural area restoration and revegetation works at various partner sites around the Tablelands.

About the position

The Supervisor role is aimed at an individual who can coach, motivate, and prepare young participants to gain a foothold in the workforce, investing in their development and supporting them to transition into decent sustainable work. As the Supervisor you will lead our traineeship team in practical on-ground projects. You will be responsible for the safety, welfare, and supervision of trainees, helping them to gain training and experience in land and conservation management, whilst participating in projects that generate real benefits for the community. You will have responsibility for developing and delivering a schedule of work activity and employability skills training to meet the requirements of the program.

Project activities may include:

- Track maintenance & improvements to existing tracks.
- Landscaping, horticultural and maintenance of the Trail & Trail Head.
- Revegetation, regeneration, weed eradication and creek restoration works.





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- Community Nursery – seed collection & propagation.
- Collaborations with other community projects e.g. TREAT, QPWS, TRC.
- Skilling and mentoring of Trainees.

Your Role - Program Delivery:

- Supervising a work team of 4 trainees and deliver project outcomes.
- Planning and delivery of the project including the development and maintenance of park infrastructure, plant operation and maintenance, natural and cultural resource management.
- Ensuring a safe working environment in line with organizational Workplace Health & Safety Policies & Procedures.
- Developing and maintaining relationships with project partners and employers to provide a variety of work sites and experiences for trainees as per the project plan.
- Providing trainees with training in safe and effective use of tools, orienteering, outdoor and practical life skills, trail maintenance, basic landscaping and horticultural tasks, employability skills etc.
- Working alongside Trainers to support the delivery of accredited training and other identified workplace training.
- Program reporting.
- Actively contribute and participate as a VPG team member across all VPG programs.
- Linking trainees to future employers, workplaces, supporting them in their journey into work.

What we are looking for:

We'll assess your merit of this role by looking at what you've done previously – the knowledge, skills and experience you've built, your potential for development and your personal qualities. The position requires an applicant who:

- Has experience leading, supervising, mentoring or coaching young people, trainees, apprentices, volunteers or work teams.
 - Has the ability to engage, motivate and support young people facing barriers to employment, education or training.
 - Has experience planning, coordinating and delivering practical outdoor work activities or projects.
 - Demonstrates a strong commitment to workplace health and safety and the ability to maintain a safe work environment.
 - Has the ability to safely operate and maintain tools, equipment and plant relevant to outdoor, conservation, landscaping, maintenance or similar activities.
 - Able to maintain a positive attitude and equable temperament, even while working in the outdoors and facing unexpected challenges.
 - Has qualifications, experience or knowledge in conservation, land management, landscaping, horticulture, trail maintenance or related fields, or the ability to quickly develop these skills.
 - Ability to ensure a culturally safe and inclusive environment.
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- Ability and interest in constructing and maintaining MTB and walking trails, with a strong desire and capability to work in a physical environment in all weather conditions would be highly regarded.

Licences/Checks/Qualifications

- A current QLD Driver's License.
- Current Queensland Working with Children Check (Blue Card)
- National Police Check (or ability to obtain)
- Current First Aid certification, Agriculture Chemicals License, Chainsaw Operating Certificate, or capacity to obtain will be highly regarded.
- Relevant qualifications will be highly regarded.

To Submit an Expression of Interest

- A short statement/letter (PDF format) outlining why you're interested in this Atherton Tablelands-based role and what strengths you will bring directly relevant to the 'What we are looking for' Attributes. Please don't send us AI generated responses. We'd rather know the real you. (PDF Format no more than 2 pages)
- A Resume with two listed Professional Referees (Preferably current supervisor).
- Relevant qualifications (PDF Format).
- Send applications via email to Angela Wienert – angela@vpginc.com.au;

Additional Information

- Please Note - Only short-listed expressing interest in the future position will be contacted by VPG.
- The preferred applicant may be required to complete a pre-employment health declaration relevant to the inherent requirements of the position.
- If you are the preferred applicant, you may be required to disclose any substantiated findings of serious misconduct, disciplinary action relating to child safety, or other matters relevant to your suitability to work with children and young people, including reportable conduct matters where required by law.