



Salary guide Nb. Dependent on Award Level	\$75,000 - \$83,000	Location	0.4 Atherton VPG 0.6 Herberton SS
Reports to	Community Services Coordinator	Status	Part-Time (Min 0.8) or Full-Time
Fixed Term	This is a Parental Leave Contract for the period January – July 2026; The possibility of ongoing employment will be dependent on funding availability and organisational needs.		

About us:

VPG is a charitable organisation that has been improving child and youth transitions in Far North QLD for over 25 years. We are on a mission to support children and young people to feel safe, connected and supported, both at school and in the community. This role is about helping children and young people build the skills, confidence and resilience they need to engage in learning, manage emotions and navigate relationships.

Working across school-based student wellbeing services and VPG Youth Services, you will support children and young people through practical, strengths-based approaches. Your work may include delivering social skills programs, providing one-on-one support and group activities, engaging with families, and connecting young people to the right services at the right time.

This is not a typical office-based role. It is a people-centred role where everyday conversations matter and small moments can lead to meaningful change. If you are passionate about supporting children and young people to thrive, this role offers the opportunity to make a real difference every day.

About the role:

You will work across two services including:

1. School-based Student Wellbeing Services offers supports to school students Prep to Year 10. You will work within a school support team delivering services to children/young people. (approx. 0.6 Allocation)
Key Responsibilities:
 - ❖ Equip children with skills and knowledge that support learning, positive behaviour and constructive social relationships
 - ❖ Deliver social skills programs in response to specific needs
 - ❖ Build the capacity of children/young people to engage effectively in learning
 - ❖ Contribute to a supportive school environment
 - ❖ Engage with families connecting them through information with supports.
2. VPG Youth Services deliver support services to young people (12-21yrs) encompassing (approx. 0.4 Allocation) The role provides wide variety of scope working towards social outcomes for youth across the following domains:
 - ❖ Education
 - ❖ Mental Health & Wellbeing
 - ❖ Life & Living Skills
 - ❖ Social Inclusion & Participation
 - ❖ Relationships
 - ❖ Transitioning to Independence.

Your scope could include Assessments, Referrals, Coaching, Co-designed support and engagement planning, Interventions, Group Work and Advocacy.



Child Youth Wellbeing Officer

Who we are looking for:

- A warm, emotionally intelligent and caring person, who genuinely enjoys engaging with and supporting children and young people in age-appropriate ways
- An individual who is optimistic, resilient and committed to improving the mental health and wellbeing experiences and outcomes of children and young people
- A strong communicator, connector and collaborator with the ability to build positive relationships with children, young people, families and stakeholders
- Someone who is comfortable supporting children and young people experiencing strong emotions or complex circumstances, using a calm and trauma-aware approach
- An agile and flexible thinker who can adapt their approach and identify practical, child- and youth-centred solutions
- A well-organised and enthusiastic self-starter with the ability to work independently and as part of a team

Selection Criteria:

Essential Qualifications, Skills & Experience	Desirable Qualifications, Skills & Experience
Completed/Undertaking Tertiary level in a related education/human services field. Eg. Cert IV/Diploma/Bachelor	Experience working with children and young people facing social, school, family, and emotional challenges.
The ability to confidently interact, motivate and connect with children, young people and families.	Understanding of regional services and supports available across the region, including those related to childhood development, mental health, education, training, employment, housing, parenting and social and emotional wellbeing
Cultural Competency	Personal qualities of empathy, imagination, innovation, resilience and optimism.
Demonstrated proficiency in digital technologies, with strong organizational and administrative skills	Flexibility to adapt to different workspaces, stakeholder expectations, and varying team dynamics.
Working with Children Blue Card	Effective communication, advocacy, and interpersonal skills
Current QLD Drivers License - you are based at a local Primary School & VPG Atherton.	

To Submit an Application:

- A Cover Letter explaining your interest in the role (PDF Format).
- A Resume and relevant qualifications (PDF Format).
- Response to Selection Criteria below either:
 - (i) Max 2 Page Written Response (PDF Format) or
 - (ii) Pre-recorded video (Max 3 minutes) introducing yourself and responding to the Selection Criteria – recorded on your phone is fine. Please ensure this is uploaded to an approved 3rd party service (Youtube or Dropbox) and shared via URL in your cover letter. Video's sent as an attachment do not



Child Youth Wellbeing Officer

meet our cyber security requirements and will not be viewed.

- Please **don't send us** chatgpt generated selection criteria – we want to know you – **YES** we can tell
- Submit Queries/Applications to Angela Weinert – angela@vpginc.com.au
- Please Note - Only short-listed expressing interest in the future position will contacted by VPG.

Important Information:

- VPG may undertake assessment activities via phone – applicants must ensure they are contactable. VPG undertakes rolling reviews of applications and will interview as soon as suitable candidates are shortlisted. Don't delay in applying.
- VPG provides additional leave to cover our mandatory closure over the Christmas/New Year period. Staff will be informed of actual closure dates in alignment with Fair Work requirements.
- VPG staff like to have fun, occasionally dress-up and generate lots of laughter – join us if this sounds like you.
- Working Hours: We pride ourselves on not requiring work outside of business hours. If you're ever asked to work outside of business hours e.g. Annual Awards Nights then Flexible Hours and Time off is Lieu available.
- Staff may be required to travel across the region and between VPG Centres for relevant activities/events.

Advantaged Thinking

VPG uses the concept of Advantaged Thinking to direct the way we work with young people. VPG acknowledges that young people have a vital contribution to make to the social and economic life of our communities and society, and that to do so all young people should have access to the opportunities and social networks that facilitate this social and economic participation. VPG invests in building young people's abilities, harnessing them for personal as well as social good. By making a positive investment in young people, the approach focuses on developing their assets, and on co-creating solutions – real jobs, real education and real community connections – to enable them to achieve independent adulthood.